

UNICEF China

Internship TOR & Vacancy Advertisement

UNICEF works in some of the world's toughest places, to reach the world's most disadvantaged children. To save their lives. To defend their rights. To help them fulfill their potential.

Across 190 countries and territories, we work for every child, everywhere, every day, to build a better world for everyone.

And we never give up.

For every child, a champion

UNICEF China works to promote policies and laws safeguarding children's rights. The Social Policy Section leads our efforts in child poverty, social protection, public financial management for children, and governance. Working closely with the Chinese government and other partners, we generate evidence on multidimensional child deprivations, social protection system, basic public services for children, public financial management, and early childhood care services. The evidence helps inform legislation and policies that benefit all children, especially the most vulnerable, benefit from equitable and inclusive social protection and basic public services. We also support local pilots at the subnational level to strengthen the linkage between social assistance programmes and service delivery.

For more information, please visit: <https://www.unicef.cn/en/what-we-do/social-policy>.

How can you make a difference?

The Intern will report to the social policy specialist and work closely with the social policy officers. He/she will have opportunities to contribute to UNICEF China's social protection programmes. Main tasks will include:

1. Conducting desk research in the field of social protection, including social assistance, health insurance and maternity insurance, etc.
2. Supporting the research management, reviewing research reports and drafting policy notes and other analytical reports in the area of social protection.
3. Conducting literature review on trends and good practices in strengthening linkages between cash transfers and social services for vulnerable children and families.
4. Developing communication content for social media including blog posts, videos and graphics to advocate for child-sensitive social assistance services.
5. Supporting the organization of seminars/workshops or missions organized by the team with key stakeholders.
6. Undertaking other relevant ad-hoc tasks as assigned by the Social Policy Specialist.

Internship Conditions

1. Modality: () Fulltime or () part time
2. Tentative start date: Late September 2024
3. Duration: 25 weeks
4. Venue: () on site and/or () online working

Travel (tick as per actual needs)

() No travel involved

() Travel involved

To qualify as an UNICEF intern, or a champion for every child, you will...

- Be enrolled in a degree programme in postgraduate study, majored in public/social policy, public administration, sociology and other related areas;
- Knowledge about social protection system in China is a strong advantage;
- Have strong academic performance as demonstrated by recent university or institution records, or, if not available, a reference letter from an academic supervisor;
- Have strong written and verbal communication skills;
- Have strong attention to details and proven ability to prioritize and handle multiple tasks;
- Be able to work individually and as part of a team;
- Have proficient computer skills, including Microsoft Office Suite (Word, PowerPoint, and Excel);
- Previous volunteer/intern experience desired;
- Have no immediate relatives working in any UNICEF offices;
- Fluency in English and Mandarin is required.

For every Child, you demonstrate...

- UNICEF's core values of Care, Respect, Integrity, Trust, Accountability, and Sustainability (CRITAS).
- UNICEF's core competency framework.

View UNICEF core competency framework from [here](#).

- Click [here](#) to learn more about UNICEF's values and competencies

UNICEF is committed to diversity and inclusion within its workforce, and encourages all candidates, irrespective of gender, nationality, religious and ethnic backgrounds, including persons living with disabilities, to apply to become a part of the organization.

UNICEF has a zero-tolerance policy on sexual exploitation and abuse, and on any kind of harassment, including sexual harassment, and discrimination. All selected candidates will, therefore, undergo rigorous reference and background checks.

Remarks:

Only shortlisted candidates will be contacted and advance to the next stage of the selection process.

The selected candidate is solely responsible to ensure that the visa (applicable) and health insurance required to perform the duties of the contract are valid for the entire period of the contract. Selected candidates are subject to confirmation of fully-vaccinated status against SARS-CoV-2 (Covid-19) with a World Health Organization (WHO)-endorsed vaccine, which must be met prior to taking up the assignment. It does not apply to selected candidates who will work remotely and are not expected to work on or visit UNICEF premises, programme delivery locations or directly interact with communities UNICEF works with, nor to travel to perform functions for UNICEF for the duration of their contracts.